

# WHITTLESEY TOWN COUNCIL

Dear Councillor,

You are summoned to the Annual Meeting of the Town Council which will be held on Thursday 23<sup>rd</sup> May 2024 at Peel House, 8 Queen Street, Whittlesey, PE7 1AY commencing at **6.30pm**.  
***The public and the press are invited to attend.***

Yours faithfully

*S C Piergianni*

16<sup>th</sup> May 2024

Susan Piergianni  
Clerk of the Council

## A G E N D A

**F57/24. To Elect the Mayor of the Council for the year until May 2025**

**F58/24. To sign the Declaration of Acceptance of Office.**

**F59/24. To Elect the Deputy Mayor of the Council for the year until May 2025.**

**F60/2024 To receive apologies from absent members and the reason for the apology.**

**F61/2024. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items discussed later in the agenda.**

**F62/2024 – To Elect a leader for the year until May 2025**

**F63/2024 – To Elect a deputy leader for the year until May 2025**

**F64/2024 – Update by Whittlesey Target Shooting Club**

**F65/2024. Street Scene Officer Report & CCTV report.**

**F66/2024. Police Report**

**F67/2024. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 18<sup>th</sup> April 2024**

**F68/2024.. To appoint members to Committees and Working Parties.**

**F69/2024. To appoint members to Outside Bodies.**

**F70/2024 Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

**F71/2024 Agenda items for Discussion.**

1. Meeting Dates 2024
2. Double Yellow Lines - Cllr Laws
3. Road Conditions – Cllr Wicks

**F72/2024. To receive Councillor & outside body reports.**

**F73/2024. To receive the minutes from the Finance & Policy Meeting on Monday 15<sup>th</sup> April 2024 and report the minutes from Monday 20<sup>th</sup> May 2024**

**F74/2024 To report the financial documents.**

- To report the bank reconciliation to 30<sup>th</sup> April 2024.
- To report the list of payments & uncashed payments.
- To report the year-to-date figures (30<sup>th</sup> April 2024)
- Summer Reading Challenge Donation Request.

**F75/2024 – AGAR (Annual Governance & Accountability Return)**

The RFO must sign and date 'Section 2 – Accounting statements 2022/23 before it is presented to the authority.

- a. Consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2023/24 Part 3')
- b. Consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2023/24 Part 3')
- c. Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.
- d. Internal Auditor report for information

**F76/2024. To receive the minutes from the Planning meeting on Tuesday 30<sup>th</sup> April 2024 and report the minutes from Monday 20<sup>th</sup> May 2024**

**F77/2024. Consultations**

**F78/2024 Information only.**

War Memorials Bulletin  
Buses X1 – Cllr Wicks & Boden

**F79/2024 Invitations.**

Traffic Management Course.

**F92/2023. Date of next meeting –To be advised.**