

# WHITTLESEY TOWN COUNCIL

**Please note that if members of the public wish to attend they must contact the Town Clerk by telephone (01733 351296) or e-mail (clerk@whittleseytowncouncil.gov.uk).**

Dear Councillors

You are summoned to attend a Full Council Meeting which will be held on Thursday 23 September 2021 at 7.30pm at Peel House, 8 Queen Street, Whittlesey.

Yours faithfully

10 September 2021

**Susan C Piergianni**

Clerk of the Council

## A G E N D A

**F120/21. To receive apologies from absent members and the reason for the apology.**

**F121/21. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item. (See guidance notes at the end of the agenda).**

**F122/21. Fenland District Council Street Scene Officer Report and CCTV report.**

**F123/21. To confirm and sign the Minutes of the Annual Meeting of the Council held on Thursday 22 July 2021.**

**F124/21. Public Forum**

To allow any member of the public to address the council. Time allowed is 15 minutes in total, to be divided equally between the total number of people wishing to speak.

**F125/21. Agenda items for discussion.**

1. High Causeway – Councillor Boden update from July 2021 meeting.
2. Peel House – Councillor Mason to report.
3. Local Highway Improvements (deadline of 30 September 2021) – Councillor Mason to report.
4. Sir Harry Smith Community College – Councillor Wicks to report.

**F126/21. To receive councillor and outside body representative reports.**

**F127/21. Finance and Policy.**

There are no minutes to report; however, the following matters, under agenda item 128/21, require approval.

**F128/21. To consider the financial documents.**

- bank reconciliation to 31 July 2021 and 31 August 2021.
- the list of payments and uncashed payments for July and August 2021.
- the year-to-date figures (2021).

**F/129/21. To report the draft minutes of the Planning meeting held on Tuesday 31 August 2021 and to receive the minutes of the meeting held on Wednesday 4 August 2021.**

**F/130/21. To report the draft minutes of the Community Projects meeting held on Tuesday 31 August 2021.**

**F131/21. Information Only.**

**F132/21. Invitations.**

**F133/21. Date of next meeting – Thursday 21 October 2021; 7.30 pm.**

**F134/21. Confidential business.**

Heritage Centre proposals – Councillor Mason to report.

## **GUIDANCE NOTES**

### **Exclusion of the public from meetings for confidential items of business**

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"

### **Notes on members' interests**

#### *Disclosable Pecuniary Interests*

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
  - (a) *relates to him or her, or*
  - (b) *is an interest of -*
    - (i) *the member's spouse or civil partner; or*
    - (ii) *a person with whom the member is living as husband and wife; or*
    - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### *Other Interests*

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or*
  - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*