

# WHITTLESEY TOWN COUNCIL

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meetings will be held remotely until further notice.

Whittlesey Town Council have resolved to use Zoom to facilitate the holding of meetings.

Dear Councillor,

You are summoned to the Annual Meeting of the Council which will be held on Wednesday 10<sup>th</sup> June 2020 at 7.30pm, The Meeting will be hosted by the Town Clerk. Joining details are below:

Join Zoom Meeting

<https://us02web.zoom.us/j/81878679221?pwd=UTZITTRvQ1BqSnBGMWFOWFpGT3hNdz09>

Meeting ID: 818 7867 9221

Password: 670260

One tap mobile

+442034815240,,81878679221#,,1#,670260# United Kingdom

+441314601196,,81878679221#,,1#,670260# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 818 7867 9221

Password: 670260

Yours faithfully

*S T Piergianni*

4<sup>th</sup> June 2020

Susan Piergianni  
Clerk of the Council

**F93/20. To Elect the Mayor & Leader to the Council for the year until May 2021**

**F94/20. To sign the Declaration of Acceptance of Office.**

**F95/20. To Elect the Deputy Mayor & Deputy Leader to the Council for the year until May 2021.**

**F96/20. To sign the Declaration of Acceptance of Office.**

**F97/20. To receive apologies from absent members and the reason for the apology.**

**F98/20 Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F117/20**

To approve the confidential minutes from 28<sup>th</sup> April 2020 and 21<sup>st</sup> May 2020.

**F99/20 Street Scene Officer Report**

**F100/20 Police matters including CCTV Report**

**F101/20. To appoint members to Committees, working parties and outside bodies (The Chairman and Vice Chairman of the committees will be appointed at the first meeting of the committee).**

COMMITTEES

- Finance & Policy
- Planning
- Community Projects

WORKING PARTY

- Neighbourhood Plan
- Property
- HR
- Website

Outside Bodies

- CCTV
- Glassmore Bank Wind Farm
- Burnthouse Farm Wind Farm
- Whittlesey Emergency Food Aid
- Fletton Liaison Group
- Community Car Scheme
- Rural CAB
- Community Rail Partnership
- Whittlesey Station Project Board
- Family & Children's Centre Scaldgate
- Whittlesey in Bloom
- Mud Walls
- Must Farm
- Christmas Extravaganza
- Whittlesey Festival
- Allotments Society
- Growing Fenland

**F102/20. To confirm and sign the Minutes from the Full Council Meeting of the Council held on the 28<sup>th</sup> April, 30<sup>th</sup> April and 21<sup>st</sup> May 2020.**

**F103/20. Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

**F104/20. County Councillor reports**

**F105/20. Agenda items for Discussion.**

Fly Tipping – Cllr Mrs Dee Laws  
Past Mayor / Chairman's Medallion  
Property Working Group – Grosvenor House  
Property Working Group- Peel House  
Must Farm Heritage Centre  
Market Town Fund – Growing Fenland – Cllr Mrs Laws  
Local Highway Improvements – Cllr Mason

**F106/20 To receive Councillor & Outside Body reports.**

**F107/20 To report the draft minutes from Finance & Policy on Monday 18<sup>th</sup> May 2020**

- To consider the change of meeting dates - CB

**F108/20 To report the financial documents**

- To report the bank reconciliation.
- To report the list of payments & To report the list of uncashed payments
- To report the year to date figures (2020/2021)

**F109/20. AGAR**

The RFO must sign and date 'Section 2 – Accounting statements 2018/19' before it is presented to the authority. The Clerk confirmed she had signed and dated section 2 prior to the commencement of the meeting. At the meeting the documents must be approved in the following order:

- a. Consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2019/20 Part 3')
- b. Consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2019/20 Part 3')
- c. Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.

**F110/20 To report the draft minutes from the Planning Meeting on Wednesday 3<sup>rd</sup> June 2020 and receive the minutes from Monday 18<sup>th</sup> May 2020.**

**F111/20 To report the draft minutes from Community Projects Committee on Wednesday 3<sup>rd</sup> June 2020**

**F112/20 Information Only.**

War Memorials Trust bulletin – available  
Councillor Surgery – Cllr Mason

**F113/20 Invitations.**

**F114/20 Consultations**

**F115/20. Date of next meeting – Wednesday 8<sup>th</sup> July 2020**

**F116/20. Exclusion of the Public, including the Press.**

**F117/20. To discuss those items previously agreed at agenda item F98/20.**